

## SUSTAINABILITY COMMITTEE, CITY OF PORTSMOUTH, NEW HAMPSHIRE MEETING MINUTES

**Date:** March 27, 2025

**Time:** 6:30 — 8:30 PM

**Location:** Conference Room A City Hall

**Committee Members in Attendance:** Effie Malley, Jessica Blasko, Fred Calcinari, Chas Sullivan, Rhianne Tallarico, Bill Lyons, Colleen Spear, Bert Cohen, Josh Denton, Maxson Ward (via Zoom)

**Excused Absences:** Nancy Clayburgh (School Board)

**Staff in Attendance:** Kate Homet, Kristin Shaw

**Guests in Attendance:** Ashley Drake, Tyler Garzo, Anka Vidacic, Sam (UNH), Neesa (UNH)

**Facilitator:** Colleen Spear

**Minutes:** Rhianne Tallarico

### Agenda

1. Acceptance of Minutes
2. Follow up on NH CAP
3. Status of Committee Ordinance Amendments
4. Rules and Procedures (Final Review)
5. Portsmouth CAP Planning Meeting
6. City Council Presentation Date
7. Community Engagement

#### 1. Acceptance of Minutes

- a. Motion to accept February 2025 Minutes
- i. **Motion accepted**

#### 2. Follow up on NH CAP

- a. Looking for ideas, not policies or plans and will be more communication than action
- b. Looking for volunteers to attend monthly meetings on each sector of the NH CAP
- c. It would be valuable for this committee to continue to talk about the NH CAP each month

#### 3. Status of Committee Ordinance Amendments

- a. Second and third readings of proposed changes were accepted and are now part of Portsmouth's ordinance

#### 4. Rules and Procedures (Final Review)

- a. Current draft states that City staff shall be responsible for the minutes. With the reduced minutes approach, Committee agrees it is fine to continue with Committee members as responsible.
- b. Motion to approve Rules and Procedures with minutes change and upon sending to legal
- i. **Motion accepted**

#### 5. Portsmouth CAP Planning Meeting

*Powerpoint slides were presented by Effie Malley and Jessica Blasko*

- a. Draft ideas for Committee priorities in the upcoming year were presented
- b. Committee members expressed their individual areas of interest (See table below)

| Member      | Area of Interest                                  | Related CAP Items |
|-------------|---|-------------------|
| Josh Denton | Electrifying the city's fleet                     | DTS-3, DTS-9      |
| Bill Lyons  | Bike and Pedestrian plan<br>Expand Public Transit | DTS-3, DTS-4      |

|                   |   |                  |
|-------------------|---|------------------|
| Maxson Ward       | Water loss  | FR-3, FR-5       |
| Jessica Blasko    | Reduction of plastic use/waste, activities that are relatively easy for households to engage in | WM-1, WM-2, WM-3 |
| Rhianne Tallarico | Reduction of food waste and consumption of consumer goods                                       | WM-1, WM-3       |

- c. Suggestions made by Committee members
  - i. Consider engaging with community stakeholders (e.g. Pease)
  - ii. Take a systematic approach to connect both big and small scale actions
  - iii. Connect the City of Portsmouth's Plans
  - iv. At the City Council Presentation, include positive examples demonstrating the potential impact of the Portsmouth CAP
- d. Reminder that if a quorum of Committee members (7+) choose to meet outside of a Regular Meeting, it is considered an official meeting

#### **6. City Council Presentation Date**

- a. **Action:** Kate to send out CIP schedule (Committee will chose date using this information)
- b. Target Dates
  - i. June: Drafts of Presentation
  - ii. July: Final Review
  - iii. August: Presentation
- c. **Action:** Add 'What are the results we want from these presentations' as agenda topic for April

#### **7. Community Engagement**

- a. Sustainability Fair on Friday April 11
- b. Community Conversation on April 2

#### **Next Meeting**

**Date:** April 24, 2025

**Facilitator:** Effie Malley

**Minutes:** Colleen Spear